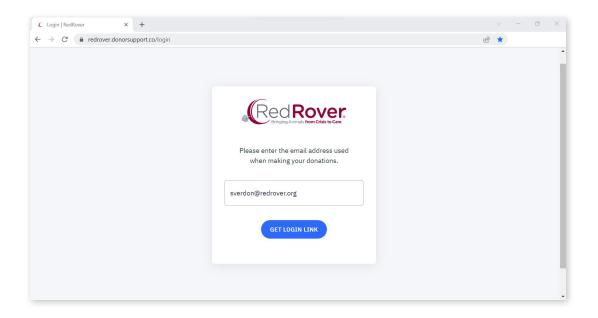


DONOR PORTAL GUIDE

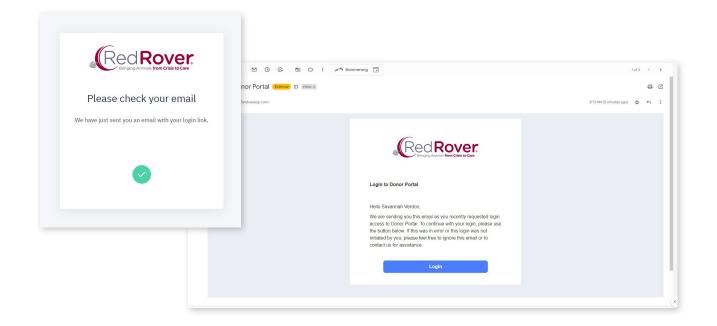
1	Logging in
2	Updating your profile
3	Updating payment details



Log in to the **Donor Portal** with the email address associated with your recurring donation. If you have multiple email addresses and are unsure which to use, please email RedRover's Development and Engagement Coordinator, Savannah Verdon at **sverdon@redrover.org**.



You will receive an email with a link to access your recurring donation in the Donor Portal.



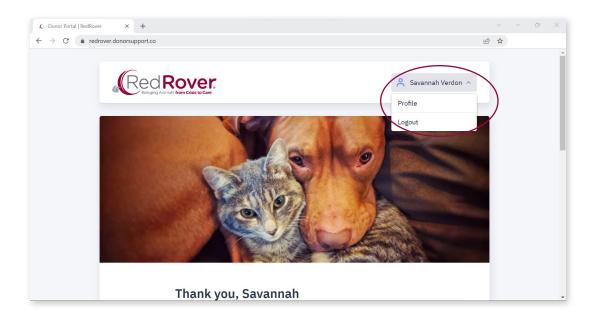


Once logged in, you will be able to make changes to your recurring donation, including:

- Your name and/or email address
- Payment information
- The amount, date, and/or frequency of your donation

To change your name and/or email address:

• Click on the drop-down menu and select Profile



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\leftrightarrow \rightarrow C \triangleq rec	lrover.donorsupport.co/profile		Ŕ	☆	
	← BACK TO HOME Profile				Â
	Donor name	Savannah Verdon	Change		
	Email	sverdon@redrover.org	Change		
					Ţ



To change payment information:

• Scroll down on the home page to the Recurring Donation block and click on the cog icon.

C Monthly donation fro			v - 0 X
← → C â re	drover.donorsupport.co/recurrings/RAUGB ← BACK TO HOME Monthly donation start		<i>Ŀ</i> ★
	RECURRING DONATION		() EDIT PAYMENT DETAILS
	Status	⊘ Active	
	Donation amount	\$1.00 USD	
	Next payment	Feb 4, 2023	
	Payment method	• · · · · XXXX Exp. 09/23	

This will take you to the next page.

• Click on the cog icon again to open a pop-up window and make your changes.

It is important to keep your cursor within the pop-up window while scrolling, otherwise, it will close.

RedRove	Edit payment details 🛛 🕹 S	avannah Verdon 🐱
	Amount	
	\$1 USD/mo	
	Cover transaction costs	
	Frequency Monthly	
	Installments will run on the	
	4th ~	
	Payment method	
	•••XXXX · Exp. 09/23 ~	



Scroll down on the same page for a record of your donation history, with the option to download individual receipts. You can also cancel your recurring donation. From the homepage, you can also download a full year of receipt as a compressed file.

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DONATION HISTORY				•
Date	Amount	Payment method		
✓ Jan 4, 2023	\$1.00 USD	• ···· xxxx	$ \rightarrow$	
✓ Dec 4, 2022	\$1.00 USD	• ···· XXXX	<u></u> ∠ →	
✓ Nov 4, 2022	\$1.00 USD	• ···· xxxx	لخ ك	
✓ Oct 4, 2022	\$1.00 USD	• ···· xxxx	± →	d
	CANCELD	ONATION		