

## RedRover Responders Workshop Host Application

### About the RedRover Responders volunteer training workshop

The RedRover Responders program shelters and cares for animals displaced by natural disasters or rescued from large-scale cruelty cases, such as puppy mill busts and hoarding rescues, in the United States and Canada.

Volunteers from all walks of life attend the RedRover Responders volunteer training to join RedRover's roster of more than 3,900 active volunteers in the United States and Canada. All volunteers must complete RedRover Responders training. The two-part training program consists of a workshop (four hours) and self-paced online training (three to eight hours.) Participants pay a \$45 registration and materials fee. The training program is basic and focuses on how the program works, what volunteers can expect, important standard operating guidelines, the deployment process and disaster awareness and preparedness.

The workshop is conducted in small groups of 20 to 40 participants using a learner-centered philosophy that incorporates facilitated discussion, lecture, group or partner tasks and video. In keeping with RedRover's emphasis on empowering individuals, workshops are facilitated by experienced, trained volunteers.

Please visit [www.redrover.org/responders](http://www.redrover.org/responders) for more information about requirements to be a RedRover Responders volunteer and details about what volunteers do. A free online volunteer orientation is available.

### Hosting the volunteer training workshop

RedRover relies on the generosity of nonprofits, businesses, agencies and other groups to offer space to host the workshop. The primary role of the host is to provide a suitable facility for the workshop. The facility should:

- Seat 15 to 40 participants at tables, preferably round tables, in a quiet space suitable for learning
- Have access to free parking and restrooms
- Allow outside beverages/refreshments, and allow painter's tape on the walls
- Provide basic A/V equipment, such as a television and DVD player, or set-up for PowerPoint

A workshop host might also choose to do these *optional* support tasks:

- Provide beverages such as coffee, tea and water, and/or vegetarian snacks
- Assist with advertising the workshop using the materials provided by RedRover

The workshop application on the following page allows RedRover to begin the process of matching a host's interest with an available workshop facilitator. Once a match with a facilitator is made, RedRover will provide a hosting agreement which will identify the selected date and time, facilitator name, and other details to assist in coordination.

Applications are reviewed as they come in and workshops are scheduled on a rolling basis. Workshops are not available in all areas, and submitting an application does not guarantee that RedRover will be able to accommodate your request. Please call us at 916.429.2457 or email [info@redrover.org](mailto:info@redrover.org) with any questions.

## RedRover Responders Workshop Host Application Form

| HOST INFORMATION  |  |             |  |            |
|---|--|-------------|--|------------|
| Org/Agency/Company name   |  |             |  |            |
| Address   |  |             |  |            |
| City  |  | State/Prov  |  | Zip/Postal |
| Website   |  |             |  |            |
| PRIMARY CONTACT   |  |             |  |            |
| Contact name  |  |             |  |            |
| Position/title  |  |             |  |            |
| Contact phone   |  | Alt phone   |  |            |
| Contact email   |  |             |  |            |
| PROPOSED DATES  |  |             |  |            |
| Weekends are recommended but not required. Please list <i>specific</i> dates that are at least eight weeks from today's date. Please plan for a minimum five-hour time slot to allow time for set-up, the four-hour workshop, and clean-up. |  |             |  |            |
| First choice date   |  | Time avail. |  |            |
| Second choice date  |  | Time avail. |  |            |
| Third choice date   |  | Time avail. |  |            |
| Other notes about date  |  |             |  |            |
| PROPOSED LOCATION   |  |             |  |            |
| Please describe any additional potential location on separate page.   |  |             |  |            |
| Building name   |  |             |  |            |
| Address   |  |             |  |            |
| City  |  | State/Prov  |  | Zip/Postal |
| Room description, capacity  |  |             |  |            |
| What A/V equipment is available?  | <input type="checkbox"/> Television<br><input type="checkbox"/> DVD player<br><input type="checkbox"/> LCD projector |             | <input type="checkbox"/> Laptop for PowerPoint presentation<br><input type="checkbox"/> Other: _____ |            |
| Other facility description  |  |             |  |            |
| Why do you wish to host the RedRover Responders volunteer workshop?   |  |             |  |            |

Please submit your completed application via email to [info@redrover.org](mailto:info@redrover.org) or fax to 916.378.5098 to allow RedRover to begin the process of matching you with a Workshop Facilitator.

**Note that we cannot guarantee that a workshop will be available on the requested dates.** Please call us at 916.429.2457 or email [info@redrover.org](mailto:info@redrover.org) with any questions.