



RedRover Readers Program Visit Checklist

This information is meant to be a guide to help RedRover Readers volunteers begin conducting visits in their communities.

1. Attend a RedRover Readers volunteer training workshop
2. Learn RedRover Readers program questioning style
3. Visit the RedRover Readers Volunteer Resource Page (www.redrover.org/readersvol). Familiarize yourself with RedRover Readers program materials such as RedRover Readers books, resources for a successful visit, visit report link, etc.
4. Explore Discussion and Activity Guides
5. Contact RedRover with any questions you may have about the RedRover Readers program
6. Decide your availability for conducting RedRover Readers visits before conducting outreach
7. Conduct outreach within your communities; look for locations to bring the RedRover Readers program
8. The Letter of Introduction (on Volunteer Resource Page) may prove useful when introducing yourself and the RedRover Readers program to people in your communities. More informal connections may not require the Letter of Introduction, but this letter can still be a valuable resource when introducing the program to new people and locations
9. Talk to teachers, girl scout leaders, librarians, school administrators, friends, friends with children, etc. in order to explore the possibility of bringing the RedRover Readers program into various locations
10. Send information pamphlets to interested individuals
11. Arrange RedRover Readers visit dates and times. Try to encourage the host to commit to at least five consecutive visits in an effort to reinforce the program's message beyond one visit
12. Find out the age group of children you will be reading with and prepare accordingly
13. Consult the Lesson Collections on the Volunteer Resource Page (www.redrover.org/readersvol)
14. Choose a RedRover Readers book to read; obtain a copy from a library, bookstore or through the RedRover Readers program book loan (on the Volunteer Resource Page). If you choose the book loan, allow two weeks for processing and shipping
15. Practice reading
16. Go back through Discussion and Activity Guides
17. Some volunteers find it helpful to use sticky notes to remind them of questions they want to ask throughout the book
18. Confirm the visit date and times with site supervisor or teacher
19. Gather supplies you will need to implement the activities from the Discussion and Activity Guides after reading (pens, pencils, crayons, paper, tape, pictures of animals in a shelter, dog toys, etc.)
20. Arrive prepared for your RedRover Readers visit
21. Remember to count how many children you read to and ask the site supervisor/teacher's name. You will need both to report on your RedRover Readers visit.
22. Confirm next visit in person
23. **Don't forget to report on your RedRover Readers visit.**