



RedRover Safe Housing Grant Application

PDF for reference only, application must be submitted online at RedRover.org/SafeHousing. Information in *green* is conditional upon how a question is answered.

Pre-Application Checklist

You must complete the below steps to be eligible for a RedRover Safe Housing Grant. Please be sure all of these steps are complete before submitting the grant application.

Have you obtained a written Memorandum of Understanding (MOU) with a partner organization? Yes No *RedRover requires an MOU between a domestic violence organization and an animal organization, which outlines each organization's responsibilities. If the MOU includes boarding, please include the cost of boarding or indicate that boarding is at no cost. A draft version may be submitted with the application, but a finalized MOU signed by all parties must be in place before this grant can be approved.*

Have you identified a veterinary clinic or veterinarian to partner with you, or will your organization provide veterinary care? Yes No Our organization will provide veterinary care

If building or renovating, have you ensured that the project meets all relevant animal Ordinances and Laws and spoken with your insurance company to ensure that pets will be allowed under your policy? Yes No Not relevant to our Safe Housing pet program

If building or renovating, have you received a quote or bid from a builder or other relevant person to ensure that your project planning is completed and work is ready to start within 6 months or less? *We will need this to consider your application complete.* Yes No Not relevant to our Safe Housing pet program

Do you agree to mention your Safe Housing pet program on your website and work with your partner organization to ensure that the program is a known resource? Yes No

Do you agree to add information about your Safe Housing pet program to your staff and volunteer training? This is to ensure that your Safe Housing pet program remains known to future staff and volunteers regardless of turnover, and available to clients who need it. Yes No

Did you attend the [Don't Forget the Pets](#) workshop before submitting this application or use resources from the [Don't Forget the Pets website](#)? Attended workshop, Used resources, Attended workshop and used resources, No

All budgets must be submitted using RedRover's [Safe Housing budget template](#). If you have not yet moved your budget to this format, please download this template and do so before submitting your application.

You will also be required to attach the following documents to this application prior to submission:

- photo(s) of area in which the pets will be housed,
- project budget,
- timeline,
- first page of IRS letter of determination,
- copy of signed MOU with a partner agency, and

an estimate from your partner veterinarian if requesting funds to cover veterinary care

Applicant Organization Contact *This is who we should contact to discuss this application.*

Contact Name

First Last

Contact Position

Contact Phone, extension *If possible, please use a direct contact number instead of the general office or crisis line.*

Contact Email

Alternate contact Name

First Last

Alternate Contact Position

Alternate Contact Phone, extension *If possible, please use a direct contact number instead of the general office or crisis line.*

Alternate Contact Email

Applicant Organization Information

Type of facility: animal organization, domestic violence organization

Organization Name

Mailing Address *Please use the address that grant funds should be mailed to.*

Website

Phone Number extension *If possible, please use a direct contact number instead of the general office or crisis line.*

Employer Identification Number (EIN)

What is the yearly operating budget for your organization?

Number of clients served per year who stay in the homeless shelter *Please use only one number, not a range. i.e. 500, not 500-600*

Resident capacity: *Please use only one number, not a range. i.e. 20, not 20-30*

Average length of stay in days: *Please approximate the stay in days and use only one number, not a range. i.e. 60, not 45-60*

About the Animal Organization Partner

Type of facility: animal organization, domestic violence organization

Partner Organization Name

Partner Organization Mailing Address

Partner Organization Website

Partner Organization Phone Number

What is the yearly operating budget for your partner organization?

What is your partner organization's total animal housing capacity? *Please list the total number and then separate by species.*

Example: 100 animals total, 60 dogs, 40 cats

Has your partner organization previously received a RedRover Safe Housing grant? Yes No

When?

About the Pet Program

What is the name of your pet program?

Please write "none" if your pet program does not have a name.

Total Safe Housing pet program budget:

Funds raised for Safe Housing pet program to date:

RedRover Safe Housing grant funds requested:

Expected Safe Housing pet program start date: MM slash DD slash YYYY

What other funding has been secured for your Safe Housing pet program? *Please note projected, pending and committed funding amounts.*

Please describe the need for a Safe Housing pet program at your organization.

Please use information specific to your organization and/or region, not general information about the need for pet assistance for unhoused people. For example: How often is your organization contacted about situations involving pets? Has your organization had to turn clients away in the past because of their pets?

What pet assistance do you currently provide for your clients, if any?

How does your organization intend to use RedRover's Safe Housing grant funds? *Please provide a detailed program description. Include what kinds of animals will be helped and how many, as well as expanding on where and how the animals will be cared for.*

Where will the animals be located?

Choose all that apply

At a homeless shelter

At an animal organization

In a foster program

At a licensed boarding facility

Other

Please describe

What are your plans to financially sustain your Safe Housing pet program?

What species do you anticipate helping?

Choose all that apply

Cats

Dogs

Rabbits

Birds

Fish

Reptiles

Small mammals and pocket pets (hamsters, mice, rats)

Small farmed animals (goats, sheep, pigs)

Large farm animals (horses and other equines, llamas, alpacas, cows)

What will be the maximum number of animals that can be helped through your Safe Housing pet program at any given time?

What will be the typical number of animals you expect in your program at any given time? *Please list the total number and then separate by species. Example: 10 animals total, 5 dogs, 5 cats*

Example: Between kennels and in-room housing we have space for a maximum of 10 animals, 5 dogs and 5 cats. We expect that we will generally have 2-3 dogs and 1-2 cats at any given time, based on current need/intake discussions/etc.

What do you anticipate the typical need for your Safe Housing pet program being within a 12 month period? *Please list the total number and then separate by species. Example: We expect to house 20-30 animals each year, likely 15-20 dogs and 5-10 cats.*

How did you arrive at that "typical need" number? *Example: survey of callers or clients on intake, from clients asking for pet help, from the pets we have already helped, etc.* Please give a somewhat detailed answer.

What safety protocols are in place to keep these animals separate from the other clients and keep the animals and other clients safe from potential harm?

Will your Safe Housing pet program house animals for the duration of the client's stay at your shelter? Yes **No**

Why not? For how long, or under what circumstances, will animals be housed?

Will your client's pets be able to stay at your shelter if their owners are not present?*Example: job hunting, off-site counseling or services, etc.*

Is there a plan in place for what client's can do with their pets if they need to leave them for a short time?

Aside from your partner organization, describe any other relationships/partnerships you have made to support this project (e.g., with veterinary clinics, animal shelters, domestic violence shelters, local volunteer organizations).

What is your outreach strategy to ensure your community knows about your Safe Housing pet program?

RedRover often has more applicants than we have grants available. Why should your organization be selected to receive this grant?

How did you first hear about the RedRover Safe Housing grant?

Signature

By signing below, I certify that the information submitted in this application is accurate to the best of my knowledge. I have read and agree to the grant qualifications and reporting requirements. I agree to submit photos for publication and share updated information about the affected animals. I agree to allow my organization's contact information to be publicized by RedRover. I agree to the expectation that the program will be complete and able to help its first animal within one year of receipt of grant funds.

Name of Signatory

First Last

Date

To complete your application, please be sure that the required documentation is attached below. Please choose as high a resolution file as possible for the photo (if applicable). If possible, please attach a .pdf of the documentation requested instead of a .doc or .xl file.

Supported file extensions are: jpg, png, txt, pdf, doc, docx, xls, xlsx.

Upload: Photo of the area in which pets will be housed

Upload: Project Budget *Budgets must be submitted using the template provided by RedRover.*

Upload: Timeline

Upload: First page of IRS Letter of Determination

Upload: Copy of MOU with Partner Organization

Upload: Veterinary estimate for office visit and vaccinations

Upload: Estimates provided by contractor/builder/retailer *retailer estimate would be for large purchases like pre-fab kennels*